

Minutes of the Parish Council Meeting

Date	11 October 2016
Location	Reading Rooms, Mary Tavy
Those present	Cllr M Fife Cook, Cllr J. Hill, Cllr G Hill, Cllr P Jarvis and Cllr R Page (5)
Others present	Mrs K Higham (Clerk), plus seven others

Proceedings

Parishioners' Time	<p>A number of Parishioners attended the meeting to discuss the related issue of speeding and overtaking on the A386, specifically the stretch past Burntown Lane and from the Royal Standard up to the Moor. A Facebook page has been opened in order for local people to share their experiences and views of the road safety through Mary Tavy. Mrs Jo Albon, a volunteer on the local Community Speed Watch program stated that at a recent Speed Watch event 117 vehicles, 15 of which were exceeding the 30mph limit were logged. Two of the residents present had contacted Highways directly and been informed of their current policies. Cllr Jarvis stated that recent decisions made by Highways had not gone unnoticed by the PC. He added that whilst the PC understood the concerns from residents a level of realisation also had to be applied. The A386 is a primary route through our County and the stretch running through Mary Tavy had its own limitations. Gathering all possible information before presenting a case to Highways must be carried out and the involvement of our County Councillor must be sought. Cllr J Hill also added that Highways based their decisions on data, therefore data must be provided to the Police and Highways. Near miss information was also collected and analysed by the Police and Highways so it was just as important to report them as it was to report actual collisions. These 'near misses', can be reported using the non-emergency telephone number or online. All Cllrs agreed they would be more than willing to play their part and support a campaign which aims to improve road safety.</p>
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The Chairman declared the meeting open at 7.36pm.

11/10/2016/1 **Apologies for absence**

There were no apologies.

11/10/2016/2 **Declarations of interest**

Agreed that disclosure of pecuniary and other interests that may affect items on this agenda would be declared as they arise during the course of the meeting.

11/10/2016/3 **Approval of Meeting Minutes**

3.1 **Council meeting, 13 September 2016**

The minutes were approved.

Decision Proposed Cllr Fife Cook, seconded Cllr Page, all in favour.

3.2 **Planning meeting, 13 September 2016**

The minutes were approved.

Decision Proposed Cllr Page, seconded Cllr J Hill, all in favour.

11/10/2016/4 **Matters arising**

Cllr Fife Cook raised the issue of the lawnmower insurance claim and asked the Clerk whether she had an update. The Clerk had not received any communication from Zurich but will chase the matter and report as soon as possible.

11/10/2016/5 **Finance**

5.1 **Review and approval of monthly Financial Report**

The invoice from Craig Gardiner was received by the Clerk after the Financial Statement had been completed. Cllrs agreed Mr Gardiner should still be paid but the statement could not be approved as it did not fully reflect the payments being made this month. Cllr Fife Cook suggested the Clerk write to Mr Gardiner requesting he ensures his invoice arrives on the last working day of the month, this would allow plenty of time to incorporate his payment.

5.2 Authorisation of payments

Discussion The following payments were authorised by the PC, payment of wages and expenses to the Clerk, payment of wages to the Burial Clerk, payment for one full page advert in the Jubilee Newsletter and payment for grounds maintenance was approved. The PC received bank interest and an interment fee in income.

Decision Proposed Cllr Jarvis, seconded Cllr Page, all in favour.
Total paid out £1228.78. Total received £105.77.

5.3 Meeting of the Finance Working Group

It had not proved possible to arrange a meeting of the Finance Working Group during September but it was noted that a meeting would be required before the next PC meeting as the budget for 2017/18 would need to be set.

Action Cllr Fife Cook to arrange a Finance Working Group meeting

11/10/2016/6 Correspondence

6.1 Update on previous correspondence

6.1.a Community Right to Bid

The Clerk reported that WDBC had requested further information regarding some of the properties, this is in hand and the Clerk will report when further information is available.

6.1.b Horndon Noticeboard

The Clerk received correspondence from Chris Staniland who confirmed the noticeboard is now in place and displaying the notice informing the public of the PC's intention to adopt the land.

6.1.c Other previous correspondence Rats at Standard Court

WDBC informed the Clerk they have provided residents in the area with information on how to help the situation but at present can take no further action. The situation will be monitored and residents in the area are encouraged to seek help from WDBC Environmental Health if they feel the problem is increasing.

6.2 Receive any recent correspondence or messages passed to the Parish Council

6.2.a Speeding on the A386

Discussion Correspondence was received from Mrs Nina Bowden who attended the meeting to discuss obtaining the PC's support to campaign for better road safety through the village. Mrs Bowden was particularly concerned about the number of vehicles overtaking one another and felt that the entrances to the village should be made more obvious to motorists.

It was proposed that the PC support Mrs Bowden's efforts to address the traffic issues. Proposed Cllr Fife Cook, seconded Cllr Jarvis, all in favour.

6.2.b Speeding past Burntown Lane

Discussion Correspondence was received from Mr Matthew Crossey who would also like something done about speeding on the A386.

6.2.c Walford House

Discussion Mr Chris Daw emailed the Clerk expressing concerns over the potential development of Blackdown Garage and how that may affect him and his property. At this point the Parish Council only knows that a new owner for the site has been found and believe he will work to the agreed consent given in 2015 provided he stays with the remit of the 106 agreement.

Action The Clerk will email Mr Daw and direct him to the Dartmoor National Park Authority planning portal and provide the application numbers in order for Mr Daw to bring himself up to date.

6.2.d Bridleway next to Walford House

Cllr Fife Cook reported that a complaint had been received about a section of the bridleway next to Walford House having been concreted.

Action Clerk to contact DCC Highways and DNPA regarding this.

6.2.d Airband

The Clerk received an email from Airband informing that Airband is live in a number of postcodes throughout the Parish. Residents wishing to find out if they can received the service should go to www.airband.co

6.2.e Japanese Knotweed

Enquiries about what to do about the occurrence of Japanese Knotweed continue to arise.

Presently the best advice the PC can offer is to visit Devon County Council website which lists the dos and don'ts when dealing with the invasive plant.
www.devon.gov.uk/japanese_knotweed

6.2.f **Compassionate Neighbours Scheme**

Cllr J Hill was contacted by Mark Alderson regarding a new group starting in Brentor called, Brentor & Moor Compassionate Neighbours Scheme. He asked that information about the group be placed on the PC website. Cllrs agreed to add a link to the named contacts for the group.

11/10/2016/7 **Reports from Councillors and outside organisations**

7.1 **Emergency Warden and Snow Warden**

Discussion

Cllr J Hill reported that the Lengthsman will start work in the village this month and that the salt he has in storage should be sufficient however he waits to hear from DCC. Cllr J Hill also asked that the Clerk chase Highways regarding the next gully sucking program.

7.2 **Southern Parishes Link Committee representative**

Cllr Page and Cllr G Hill attended the most recent meeting. They informed the Council that an application for TAP funding from Gulworthy for a Defibrillator had been approved. An application for £2,500 from Brentor Parish Council had also been approved, however no supporting documentation or specification of works to be carried out had been supplied, and Cllrs questioned the legality of this. The next deadline for TAP fund application is December 1st 2016.

7.3 **Dartmoor National Park Authority representative**

There has been no meeting. Cllr G Hill informed the Council that he will telephone DNPA and find out why there has been no meeting and when one is due to be held.

7.4 **Coronation Hall representative**

Cllr J Hill reported that a production of Aladdin will take place on 15, 16 and 17 December in the Coronation Hall. He also stated that the new website has had 2715 hits so far.

7.5 **Police report**

Nothing to report.

7.6 **Webmaster**

The Clerk reported that the website home page had been updated to include information about upcoming road closures on the A386. The Clerk also reported that she has started web training.

7.7 **Reports from outside organisations**

Jubilee Group – On the weekend of 8th and 9th October a group of volunteers cleared the Blackdown Garage site of all the flower filled tyres, which now been relocated to the Recreation Ground. A fitness session has been booked to assist those wishing to use the outdoor gym equipment, this will take place on Sunday 16th October, all welcome.

Mary Tavy Victory Memorial Recreation Ground & Jubilee Group – These two groups will once again bring the village a wonderful Bonfire Night. This will be held on Sunday 6th November at 5pm and is free to all.

Methodist Chapel and Hall – The Methodist Hall will host a company called 'Up to speed' who run free community courses for those seeking to learn the basics or expend their knowledge and computer literacy. The free course, 'An introduction to iPad' will be held on Monday 7th November between 2 and 4pm. Booking is essential, please telephone 01822 810575 or 810786.

Following the Remembrance Service, Sunday 13th November, the Hall will open its doors to all for a wartime themed tea party.

Villages in Action – A concert was held in the Coronation Hall, it was well attended with over 70 people present.

11/10/2016/8 **Planning**

8.1 **Notification of new planning applications from DNPA**

0486/16 - Henscott Farm

A planning meeting was held on Tuesday 11 October 2016.

8.2 **Notification of decisions on previous applications received from DNPA**

0361/16 – Brookside

Grant of conditional planning permission has been received.

8.3 **Other**

Discussion

It is the PC's understanding that work will start on the Blackdown Garage site before the end of the month. The new owner will work to the existing permission granted in 2015, providing he keeps within the section 106 agreements. Information about the plans and

permission can be found on DNPA's website under planning.

11/10/2016/9 **Cemetery**

9.1 **Report from Burial Clerk**

The Burial Clerk reported that the key to the noticeboard had been collected and maintenance work can commence.

9.2 **Maintenance**

Discussion Cllr Fife Cook reported that amongst other works undertaken the gardener has completed two full cuts of the Cemetery, weeded and cleaned the War Memorial, trimmed around dog waste bins and cleared the path leading to the Bus Shelter opposite the Chapel. Cllr Fife Cook stated that the stickers on the dog waste bins were in a particularly poor condition, he asked the Clerk to contact WDBC and request they are replaced.

Action Clerk to contact WDBC

11/10/2016/11 **Other projects**

11.1 **Signs and parking at Mary Tavy and Brentor School - Highways**

Cllrs requested the Clerk contact Steve Brockman and request a meeting to discuss several road related issues. The Clerk reported that she had spoken to Mr Brockman who informed her that a speed data check is currently being carried out by Highways due to the change in central line and asked that the meeting occur once the new information is available. It was noted that information regarding the A386 road closures had been sent out by email to c.70 parishioners by the Jubilee Group.

11.2 **Beating the Bounds**

Discussion Cllr Page thanked the Clerk for forwarding information from the insurer and a copy of a certificate to be awarded to all participants of the event. He asked if all Cllrs were in agreement that a certificate should be given. Proposed Cllr Page, seconded Cllr Fife Cook, all in favour.

11.3 **Remembrance Service**

Discussion Cllr Jarvis confirmed that the wreath has been ordered and that the orders of service are likely to be at the Methodist Chapel Warden's home address. This is due to the potential for damp to get to them if left in the Chapel. Cllr Jarvis asked the Clerk to call and confirm this. Cllr Fife Cook suggested that he make an extra plaque to be placed on or with the wreath, stating that it has been placed on behalf of the entire village. He circulated suggested wording and this was agreed. Cllr Page apologised as he will not be able to attend the service on November 13th.

Action Clerk to contact Mr Tony Smith, Methodist Chapel Warden.

11.4 **Defibrillators**

Discussion Following the successful request for TAP funding from Gulworthy for a defibrillator the Clerk now feels she has sufficient information to complete an application form on behalf of Mary Tavy. The form will be completed and circulated to Cllrs in preparation for the next deadline, December 1st 2016.

Action Clerk to complete application form.

11.5 **St Marys Christmas Tree Festival**

The Clerk reported she had received communication from Mrs Baish, Church Warden from St Marys, that this year's Tree Festival would take place on Thursday 1st to Sunday 4th December, she asked if the PC would like to take part again. Cllrs agreed they would like a tree in the festival which they will fund from personal resources as they did last year. The Clerk suggested that the theme could be on of Remembrance as this year marks the Centenary of both the Battle of the Somme and the Battle of Jutland where a number of those named on Mary Tavy's War Memorial perished, and this was agreed.

11/10/2016/12 **Grants and donations**

This Parish Council have not received any requests for grants or donations.

11/10/2016/13 **Communication with Parishioners**

Cllr Jarvis will write an article for the next Blackdown Newsletter.

11/10/2016/14 **Councillor & Clerk matters**

14.1 **Clerk training – ILCA**

The Clerk has completed four of the five modules required to achieve the qualification. The Clerk has also started web training in order that she can take over the day-to-day running of the PC website.

11/10/2016/15 **Other matters for discussion**

Cllr Jarvis asked the Council how they felt about the condition of the meeting room in

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which they had their meetings, given that winter was approaching and the condition of the room had not improved since this subject was last raised. Cllr Page stated that he felt it was cold and damp but also felt that supporting the Reading Rooms was very important. Cllr Page suggested that he bring a humidity tester to a future meeting to determine whether or not the level of humidity exceeds that which is considered healthy. Cllr Jarvis agreed this is a good course of action to take.

11/10/2016/16 Next meeting

16.1 Items to be brought forward for inclusion on the next agenda

Development Plan, add 'Other' to finance section.

16.2 Date of next meeting

The date was confirmed as 8 November 2016, 7.30pm, Reading Rooms.

There being no further business the Meeting closed at 10.00pm.

Minutes prepared by Mrs Kerri Higham, Clerk to Mary Tavy Parish Council.

Signed: Cllr P Jarvis
Chair of the Parish Council _____

Date _____

DRAFT