

Mary Tavy Parish Council

Notice is hereby given of a Meeting of the Parish Council and members are summoned to attend

Date and time **Tuesday 13 June 2017, 7.30pm**

Location **Reading Rooms, Mary Tavy**

Parishioners wishing to raise relevant matters are welcome to speak during the 15 minutes preceding the main Council meeting (subject to a maximum of 5 minutes per person & 15 minutes of discussion time in total). Any items relevant to the business of the Parish Council may be raised.

Agenda

1. **Apologies for absences**
2. **Declarations of interest**
Disclosure of pecuniary or other interests that may affect items on this agenda
3. **Approval of Meeting Minutes:**
 - .1 Council meeting, 9 May 2017
 - .2 Planning meeting, 9 May 2017
4. **Matters arising:**
Consideration of matters from previous meetings, not otherwise on the Agenda
5. **Finance:**
 - .1 Review and approval of monthly Financial Report including payments
 - .2 Methods of payment for online transactions
 - .3 Internal audit report
 - .4 Approve draft Risk Register
 - .5 Approve end of year figures (Chair to sign external audit documentation)
 - .6 Approve changes to the Clerks contract in relation to hours
6. **Correspondence:**
 - .1 Update on previous correspondence
 - .a Telecommunications mast
 - .2 Receive any recent correspondence or messages passed to the Parish Council and consider actions as required
7. **Reports from Councillors and outside organisations:**
 - .1 Emergency Warden and Snow Warden
 - .2 Southern Parishes Link Committee representative
 - .3 DNPA representative
 - .4 Coronation Hall representative
 - .5 Police Report (*to be brought forward on Agenda if PCSO Chapple is present*)
 - .6 Webmaster
 - .7 MT Victory Memorial Recreation Ground
 - .8 Others as applicable
8. **Planning:**
 - .1 Notification of new planning applications received from DNPA
 - .2 Notification of decisions on previous applications received from DNPA
9. **Cemetery:**
 - .1 Report from Burial Clerk
10. **Maintenance**
11. **Grants & Donations**
 - .1 Mary Tavy Victory Memorial Recreation Ground
 - .2 Review Grant Policy and Procedures
12. **Projects:**
 - .1 Beating the Bounds
 - .2 Mary Tavy Community Landing Site
 - .3 Japanese knotweed
 - .4 Purchase of new dog waste bin
 - .5 Signs, parking and pedestrians around MT & Brentor School
 - .6 Defibrillator
13. **Communication with parishioners**
14. **Mary Tavy & Brentor Head teachers retirement**
15. **Councillor & Clerk matters**
16. **Other matters for discussion:**
Other topics admitted at the Chairman's discretion for discussion only

Next meeting:

- .1 Items to be brought forward for inclusion on next meeting Agenda
- .2 to confirm date of next Meeting: Tuesday 11 July 2017

Clerk to Mary Tavy Parish Council

Mrs Kerri Higham

Date 8 June 2017