

# Mary Tavy Parish Council

Notice is hereby given of a Meeting of the Parish Council and members are summoned to attend

Date and time **Tuesday 14 March 2017, 7.30pm**

Location **Reading Rooms, Mary Tavy**

**Parishioners wishing to raise relevant matters are welcome to speak during the 15 minutes preceding the main Council meeting (subject to a maximum of 5 minutes per person & 15 minutes of discussion time in total). Any items relevant to the business of the Parish Council may be raised.**

## Agenda

1. **Apologies for absence**
  2. **Declarations of interest:**  
Disclosure of pecuniary or other interests that may affect items on this Agenda
  3. **Approval of Meeting Minutes:**
    - .1 Council Meeting, 14 February 2017
    - .2 Planning Meeting, 14 February 2017
  4. **Matters arising:**  
Consideration of matters from previous meetings, not otherwise on the Agenda
  5. **Finance:**
    - .1 Review and approval of monthly Financial Report
    - .2 Format of the Clerk's timesheet
    - .3 Other
  6. **Correspondence:**
    - .1 Update on previous correspondence
      - a. WDBC Locality Officer
      - b. other previous correspondence
    - .2 Receive any recent correspondence or messages passed to the Parish Council and consider actions as required
  7. **Reports from Councillors and outside organisations:**
    - .1 Emergency Warden and Snow Warden
    - .2 Southern Parishes Link Committee representative
    - .3 DNPA representative
    - .4 Coronation Hall representative
    - .5 Police Report (*to be brought forward on Agenda if PCSO Chapple is present*)
    - .6 Webmaster
    - .7 MT Victory Memorial Recreation Ground
    - .8 Others as applicable
  8. **Planning:**
    - .1 Notification of new planning applications received from DNPA
    - .2 Notification of decisions on previous applications received from DNPA
    - .3 Other
  9. **Cemetery:**
    - .1 Report from Burial Clerk
  10. **Maintenance**
  11. **Grants & Donations**
  12. **Co-option of a new Councillor**
  13. **Recycling services**
  14. **Projects:**
    - .1 Beating the Bounds
    - .2 Night Flight landing site
    - .3 Japanese knotweed
    - .4 Purchase of new dog waste bin
    - .5 Signs around Mary Tavy & Brentor School
    - .6 Reading Rooms
    - .7 Defibrillator
    - .8 Annual Parish Meeting
  15. **Communication with parishioners**
  16. **Councillor & Clerk matters**
  17. **Other matters for discussion:**  
Other topics admitted at the Chairman's discretion for discussion only
- Next meeting:**
- .1 Items to be brought forward for inclusion on next meeting Agenda
  - .2 to confirm date of next Meeting: Tuesday 11 April 2017

# Mary Tavy Parish Council

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*Following the public section of the meeting there will be a Part 2 section –  
Public Bodies (Admission to Meetings) Act 1960: Closed session from which press and public are excluded  
under the 1960 Admission to Meetings Act because of the nature of the business to be discussed*

## **18. Councillor's roles and responsibilities**

Clerk to Mary Tavy Parish Council  
Mrs Kerri Higham

Date 9 March 2017