

Mary Tavy Parish Council

Notice is hereby given of a Meeting of the Parish Council and members are summoned to attend

Date and time **Tuesday 13 March 2018, 7.30pm**
Location **Reading Rooms, Mary Tavy**

Parishioners wishing to raise relevant matters are welcome to speak during the 15 minutes preceding the main Council meeting (subject to a maximum of 5 minutes per person & 15 minutes of discussion time in total). Any items relevant to the business of the Parish Council may be raised.

Agenda

1. **Apologies for absences**
2. **Possible breach of the Code of Conduct.**

To consider whether the refusal of a Mary Tavy councillor to make available the accounts of a charity of which he is a trustee when requested by a member of the parish on 12th December 2017 constitutes an offence under the Charities Acts and consequently to decide what action if any should be taken.

Motion - That by his conduct in potentially committing an offence against Charity Law at a public meeting of the Mary Tavy Parish Council where it was recorded and published in the subsequent minutes of that meeting, councillor Fife Cook may have breached the Code of Conduct in that he has failed to uphold the law and has brought his office into disrepute, and that this matter should be reported to the Monitoring Officer for investigation – Cllr J Hill
3. **Declarations of interest**

Disclosure of pecuniary or other interests that may affect items on this agenda

Motion – That although it has not been held by a Monitoring Officer from WDBC that a declarable personal interest exists, Cllrs G Hill and J Hill be granted dispensations to participate in and vote upon the business of the grant application from the Mary Tavy allotment association for allotment gardens in the Recreation Ground, of which they are two of the five trustees. – Cllr Bright
4. **Appointment of a new Clerk**

To agree the post to be advertised, job description, advertising the position and deadline for applications.

Motion – That the post of Clerk to Mary Tavy Parish Council be advertised in appropriate publications with a closing date prior to the next Parish Council meeting – Cllr J Hill

Motion – That until the new Clerk is appointed, Mrs Kerri Higham be paid on a consultancy basis to maintain the required roles of Responsible Financial Officer and Proper Officer, and for producing minutes and meeting agendas. – Cllr J Bright
5. **Approval of Meeting Minutes:**
 - .1 Council meeting, 20 February
6. *Motion* – That these minutes be accepted as an accurate record of the meeting – Cllr J Hill
7. **Finance:**
 - .1 Review and approval of monthly Financial Report including payments

Motion – That the Financial Report and payments be approved – Cllr J Hill

 - .2 Internal audit
8. **Communication with parishioners:**
 - .1 Review methods of communicating with Parishioners and associated costs

Motion – That until the Charity Commission is able to resolve our concerns with the Jubilee Group the Parish Council conducts no further business with the Jubilee Group. – Cllr Jarvis
9. **Grants and Donations**
 - .1 Allotment Association – Fencing

Motion – That this Council agree the award of the full sum requested by the MTCAGA as a means of ensuring that its legal obligation under S23.1 of the Allotments Act 1908 is met.– Cllr Bright
10. **Projects:**
 - .1 Allotments
 - .2 Annual Parish Meeting
11. **General Data Protection Regulation**
12. **Emergency Plan**

Motion – That Cllrs accept and adopt the Emergency Plan circulated by Cllr J Hill prior to the meeting. – Cllr J Hill
13. **Planning:**
 - .1 Notification of new planning applications received from DNPA
 - .2 Notification of decisions on previous applications received from DNPA
 - .3 Blackdown Garage site
14. **Correspondence:**

Mary Tavy Parish Council

- .1 Update on previous correspondence
- .2 Receive any recent correspondence or messages passed to the Parish Council and consider actions as required
- 15. **Reports from Councillors and outside organisations:**
 - .1 Emergency Warden and Snow Warden
 - .2 Southern Parishes Link Committee representative
 - .3 DNPA representative
 - .4 Coronation Hall representative
 - .5 Webmaster
 - .6 MT Victory Memorial Recreation Ground
- 16. **Other matters for discussion:**
Other topics admitted at the Chairman's discretion for discussion only
- 17. **Next meeting:**
 - .1 Items to be brought forward for inclusion on next meeting Agenda
 - .2 to confirm date of next Meeting: Tuesday 10 April 2018

Clerk to Mary Tavy Parish Council
Mrs Kerri Higham

Date 8 March 2018