

Mary Tavy Parish Council

To all Members of the Council

You are hereby summoned to attend the Annual Meeting of Mary Tavy Parish Council to be held at **8.00pm on Tuesday 22nd May in the Coronation Hall, Mary Tavy** for the purpose of transacting the business set out below.

Members of the public are welcome to attend.

Parishioners wishing to raise relevant matters are welcome to speak during the 15 minutes preceding the main Council meeting (subject to a maximum of 5 minutes per person & 15 minutes of discussion time in total). Only items specific to the agenda may be raised.

S Honey

Shane Honey, Locum Clerk to the Council

Wednesday 16th May 2018

Agenda

1. **Apologies for Absence**
 2. **Confirmation of the Minutes of the Annual Meeting held on 9th May 2017**
 3. **Election of Chair for 2018/19**
 4. **Election of Vice Chair for 2018/19**
 5. **Election of a Chair to the Cemetery Committee**
 6. **Election of a Chair to the Planning Committee**
 7. **Election of a Chair to the Finance Committee**
 8. **Election of a Snow Warden and Emergency Warden**
 9. **Election of a Representative to the Coronation Hall**
 10. **Election of a Representative to the Southern Parishes Link Committee**
 11. **Election of a Representative to Dartmoor National Park**
 12. **Election of a Webmaster**
 13. **New Chair's address**
 14. **Declarations of Interest and Annual Review of Register of Interests**
Councillors are requested to review their Register of Interests and advise the Clerk of any amendments.
 15. **Annual Review of the Council's Asset Inventory**
 16. **Annual Review of the Council's Insurance Cover**
 17. **Review of Standing Orders and Financial Regulations.**
DALC have just issued new model standing orders. The Clerk will review the need for any changes to the Council's Standing Orders and report back.
 18. **Risk Assessment – Annual Review**
The Council is required to carry out an annual review of the likelihood of harm, damage or loss occurring because of its activities.
 19. **Provision of Allotment Fence (from 15 May meeting -Allotment Association Grant)**
In order to allow the Trustees of the Recreation ground to provide land for the provision of allotment gardens in Mary Tavy, the Council shall pay for the erection of rabbit proof fencing to surround the allotment site; and offer a grant to MTCAGA to meet their expenses in providing water pipes and troughs, lime and weed killer, which were part of the subject of their application. Cllr John Bright
 20. **Purchase of a Hard Drive for computer**
There is no back up for files on the computer. The Clerk seeks permission to purchase a hard drive for safe storage.
 21. **Annual Parish Meeting**
The Annual Parish Meeting will be held directly before at 6.30pm. A report will be provided verbally by the Chair.
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