

# Mary Tavy Parish Council

Locum Clerk: Mrs P. Clapham, Penton Chapel, Christow, Exeter, Devon, EX6 7NP. Tel 01647 253066  
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8th February 2019

To Members of Mary Tavy Parish Council.

You are hereby summoned to attend a Meeting of Mary Tavy Parish Council, to be held **on Wednesday 13<sup>th</sup> February 2019 at 7.00 pm in the Reading Rooms, Mary Tavy for the purpose of transacting the following business.**

Members of the public and press are invited to attend the meeting.

*Penny Clapham*

Penny Clapham  
Locum Clerk to the Council

## AGENDA

### **1) PUBLIC DISCUSSION**

An opportunity for members of the public to make representations, answer questions and give evidence in respect of any item of business on the agenda, or other relevant matters. The period of time designated for public participation shall not exceed 15 minutes.

Reminder that members of the public are not allowed to raise issues when Council is in committee.

### **2) Apologies For Absence:**

**3) Declarations Of Interest:** In accordance with the Code of Conduct, members are required to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have, in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be notified to the Monitoring Officer at West Devon Borough Council within 28 days of the change.

### **4) Chairman's Report (for information only)**

**5) Minutes** – to approve and sign the Minutes of the meeting held on the 15<sup>th</sup> January 2019.

**5a) Minutes** – to approve and sign the Minutes of the Finance meeting held on 23<sup>rd</sup> August 2018.

**6) Cemetery pricing** – to consider the current level of fees and whether there should be an increase.

**7) Defibrillator** – to receive an update from Cllr. Bright. To arrange a training session and payment for same.

### **8) PLANNING**

**Planning Applications** - Dartmoor National Park has asked for comments from the Parish Council.

- a) 19/0007 Fell 1 cherry within conservation area, Box Cottage – comments requested.

- b) 0043/19 Proposed retrospective change of use of land to site three holiday sheds, one shepherds hut and compost toilet, plus associated drainage at land at South Warne, Mary Tavy.
- c) 0491/18 Proposed use of barn for mixed use, Orchard Croft, Tavistock.
- d) 0064/19 Replacement agricultural livestock building, South Warne, Mary Tavy.

## 9) FINANCE

<b>Expenditure</b>	Locum Clerk Expenses January	£302.85	Cq
<b>Income</b>	Auction sale of filing cabinets	£49.91 to date	

Council to resolve to accept the accounts.

**10) Agreed Budget** – to resolve to agree publication of the approved budget.

**11) Financial Regulations** – to approve the updated Financial Regulations circulated prior to this meeting.

**12) Complaints Procedure** – to approve the updated Complaints Procedure circulated prior to this meeting.

**13) Code of Conduct** – to consider the updated version as taken from West Devon Borough Council and to agree this is fit for Mary Tavy Parish Council.

**14) Cabinet disposal** – to grant permission for the remaining 2 cabinets in the Snooker Room to be removed to Coronation Hall to be used by the Spinners & Weavers Group for materials storage.

**15) Communities Together Fund** – to provide a letter of support/application to the Fund on behalf of the Recreation Ground.

## 16) Councillor's reports and External Meetings attended (for information only)

- i. Emergency warden and snow warden
- ii. Southern Parishes Link Committee representative
- iii. DNPA representative
- iv. Coronation Hall representative
- v. Webmaster
- vi. Mary Tavy Victory Memorial recreation ground
- vii. Cemetery report

**Items for Information** - The date of the next council meeting is Wednesday, 13<sup>th</sup> March 2019, 7pm in the Reading Rooms

## Email Circulation

NALC open letter from the Chairman  
ConnectMe Devon  
DALC Newsletter.

Trading Standards information  
Devon County Funding News