

# Mary Tavy Parish Council

Locum Clerk: Mrs P. Clapham, Penton Chapel, Christow, Exeter, Devon, EX6 7NP. Tel 01647 253066  
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7<sup>th</sup> November 2018

To Members of Mary Tavy Parish Council.

You are hereby summoned to attend a Meeting of Mary Tavy Parish Council, to be held **on Wednesday 14<sup>th</sup> November 2018 at 7.00 pm in the Reading Rooms, Mary Tavy for the purpose of transacting the following business.**

Members of the public and press are invited to attend the meeting.

*Penny Clapham*

Penny Clapham  
Locum Clerk to the Council

## AGENDA

### **1) PUBLIC DISCUSSION**

An opportunity for members of the public to make representations, answer questions and give evidence in respect of any item of business on the agenda, or other relevant matters. The period of time designated for public participation shall not exceed 15 minutes.

Reminder that members of the public are not allowed to raise issues when Council is in committee.

### **2) Apologies For Absence:**

**3) Declarations Of Interest:** In accordance with the Code of Conduct, members are required to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have, in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be notified to the Monitoring Officer at West Devon Borough Council within 28 days of the change.

**4) Minutes** – to approve and sign the Minutes of the meetings held on the 10<sup>th</sup> and 29<sup>th</sup> October 2018. To approve and sign the minutes of 20<sup>th</sup> February 2018, and 13<sup>th</sup> March 2018. To approve and sign the minutes of the meeting 23<sup>rd</sup> August, 2018.

### **5) Chairman's Report (for information only) -**

### **6) PLANNING**

**Planning Applications** - Dartmoor National Park has asked for comments from the Parish Council.

- a) 0572/18 Proposed erection of 18 solar panels fixed on three frames at The Stannary, Mary Tavy.
- b) 03/42/0657/83 Proposed erection of five dwellings with garages at land adjoining the Cottage, Brentor Road, Mary Tavy.

### **Planning Decisions –**

- a) 0384/18 Erection of replacement agricultural building for the housing of livestock, South Warne, Mary Tavy.

GRANTED

b) 0389/18 Erection of two storey replacement dwelling, new garage and summerhouse, Meadow Laws, Mary Tavy.

GRANTED

**6a) Harrington Homes** – change of design and layout with reference to access to Coronation Hall, and concerns about parking by the home owners. Concerns that this approval has been given without consultation with the parish regarding this change of plan – the change is not shown on the DNPA planning portal.

## 7) FINANCE

<b>Expenditure</b>	Acer replacement computer	£325.62 payable to Clerk
	IBIS UK set up new computer	£40.00
	IBIS UK remove Trojan virus	£30.00
	Visionict secure webmail address	£21.60
	Locum Clerk – October	£475.21
	Gardeners World	£715.00

<b>Income</b>	Second half precept recd. Sept.	£6790.50
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Receipts and payments account together with reconciliation to bank statements of 1<sup>st</sup> October 2018, circulated to councillors with the agenda by email. NB the accounts are balanced correctly. Council to resolve to accept the accounts.

## 8) External Audit Final Report –

- i. Some relevant legislation and regulatory requirements had not been met by the Council.
- ii. An adequate explanation for differences between section 2 boxes 7 and 8 was not given.
- iii. No explanation for variances above 5% was given.

The full report is published on the Mary Tavy website.

**9) Asset Register** – to update the asset register to the current year, with an explanation as to why there has been an increase from £12,784 31<sup>st</sup> March 2017 to £30,155 31<sup>st</sup> March 2018.

**10) Website** – Mr. Large has emailed to say that he is no longer looking after the Mary Tavy parish council website or domain name. Enquiries have revealed that the domain name for the website is valid until 31<sup>st</sup> October 2019. After that date the website will cease to exist. Council to consider their options.

**11) School signage** – to receive an update if available.

## 12) Clerk's Report:

- i) A secure webmail address has been set up through Visionict, doing away with Outlook Express.
- ii) To arrange a date and venue for an informal finance meeting in order to progress the budget for 2019/2020. Suggested working papers emailed to councillors with this agenda.
- iii) Proposed dog bin – update if available.
- iv) To note that the Locum Clerk will be on annual leave from 17<sup>th</sup> December to 1<sup>st</sup> January 2019 inclusive.

## 13) Councillor's reports and External Meetings attended (for information only)

- i. Emergency warden and snow warden
- ii. Southern Parishes Link Committee representative
- iii. DNPA representative
- iv. Coronation Hall representative
- v. Webmaster
- vi. Mary Tavy Victory Memorial recreation ground

vii. Cemetery report

**Items for Information** - The date of the next council meeting is Wednesday 12<sup>th</sup> December 2018 7pm at the Reading Rooms, Mary Tavy.