

## **MARY TAVY PARISH COUNCIL**

To all members of Mary Tavy Parish Council,

You are hereby summoned to attend a meeting of Mary Tavy Parish Council to be held at the **Reading Rooms, Mary Tavy on Tuesday 10<sup>th</sup> March 2020, commencing at 7pm**, for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below.

Members of the press and public are invited to attend the meeting.

*Katherine Anness*

Katherine Anness, Clerk to Mary Tavy Parish Council

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### **AGENDA**

- 1. Open Session** for public participation (15 minutes).
- 2. Apologies** for absence: Cllr. Butland; Cllr. Page; Cllr. Wright.
- 3. Declarations** of interest.
- 4. Confirmation of Minutes:** of the last meeting (circulated) held on Tuesday 11<sup>th</sup> February.
- 5. Speeding Working Group:** to receive an update from the Working Group. To agree any actions and authorise any necessary expenditure.
- 6. Verges Working Group:** to clarify final details of the contract prior to the appointment of a contractor for grass cutting and maintenance services within the part two section of the meeting.
- 7. Cemetery Working Group:** to receive an update from the Working Group. To approve any recommendations and agree any actions.
- 8. Planning:** Dartmoor National Park have asked for comments from the Parish Council:  
  
0076/20 Proposed: Erection of a bungalow (4 bedrooms) and one house (4 bedrooms) along with stable block, tack room, feed room, hay store and tractor parking area at Land east of Brentor Road.
- 9. Road Signs installed near Mary Tavy and Brentor Primary School:** Motion submitted by Cllr. Prosser. To reconsider payment of the invoice from Devon County Council for £400.28 to fund the 'No Footway' hazard warning signs that were installed on Bal Lane in 2019. To agree any actions and associated expenditure.
- 10. Dartmoor National Park Management Plan 2020-2025:** Motion submitted by Cllr. Wright. To commence discussion of the proposals detailed within the plan in preparation for the draft of an official response from the Parish Council to take place during the next Council meeting on 14<sup>th</sup> April.
- 11. Permissive path from the Recreation Ground to the Mary Tavy Inn:** Motion submitted by Cllr. Reid. To report on the current state of the path and the positions of the landowner and of Mary Tavy Action Group. To discuss whether the Parish Council should take a role in any improvements to the path and, if so, what form that support should take. To agree any actions and any necessary expenditure.

## **12. Finance:**

### To approve the following payments

Clerk Salary	£492.96
Clerk Expenses (includes use of home as office)	£30.90
Councillor Expenses: reimbursement of Cllr. Reid for direct payment of postage fees associated with the hire of a SpeedSpy Traffic Logger in January – February 2020	£61.08
Gardiner's World	tbc

Financial reports circulated to all councillors with the agenda. Council to resolve to accept the accounts and the bank reconciliation.

**13. Annual Parish Meeting:** to discuss and agree any arrangements for the Annual Parish Meeting.

**14. VE Day 2020:** to discuss and agree any arrangements. To authorise any associated expenditure.

**15. Defibrillator:** to appoint a member of the Parish Council to conduct a monthly visual check and either submit a monthly report to South West Ambulance Service NHS Foundation Trust or update the Clerk for the purpose of report submission.

**16. Accessibility Statement for the Website:** to approve the latest version of the accessibility statement and authorise its upload to the website.

**17. Internal Auditor:** to review quotes received and appoint an internal auditor.

**18. Change of Primary Cemetery Contact:** to authorise the change of primary cemetery contact and a gradual take-over of burial clerk duties from Cllr. Prosser to the Clerk. To discuss and agree upon a method of payroll for time spent on burial clerk duties by the Clerk.

**19. Parish Council's Printer:** to receive an update from the Clerk on the condition of the printer. To agree any actions and associated expenditure.

**20. Notice of period of Annual Leave (Clerk):** to approve a period of annual leave from Monday 30<sup>th</sup> March to Monday 6<sup>th</sup> April 2020. To note the Clerk's subsequent absence from email and telephone communication for the duration of that period.

### **21. Councillor's Reports and External Meetings attended (for information only):**

- i) Emergency Warden and Snow Warden.
- ii) Southern Parishes Link Committee Representative.
- iii) DNPA Representative
- iv) Mary Tavy Victory Memorial Recreation Ground Trust Representative.
- v) Cemetery Report

**22. Items for Future Agenda:** To receive suggestions for future agenda items.

**23. Items for Information:** The date of the next Council meeting: Tuesday 14<sup>th</sup> April 2020.

## **PART TWO**

### **24. The Council is recommended to pass the following resolution: -**

'To resolve that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following item as it involves the likely disclosure of sensitive and confidential information.'

**25. Grass Cutting and Maintenance Services:** to review tenders received and appoint a contractor.