

MARY TAVY PARISH COUNCIL

To all members of Mary Tavy Parish Council,

You are hereby summoned to attend an extraordinary meeting of Mary Tavy Parish Council to be held at the **Reading Rooms, Mary Tavy on Monday 23rd March 2020, commencing at 7pm**, for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below.

Members of the press and public are invited to attend the meeting. To ensure safety of all attendees, members of the press and public are politely requested to adhere to the latest government recommendations with regards to self-isolation in relation to the coronavirus outbreak.

Tony Williams

Cllr. Tony Williams, Chairman to Mary Tavy Parish Council
West Ridge, Warne Lane, Mary Tavy, Tavistock, PL19 9PH
Email: tony.williams@marytavyparishcouncil.co.uk

AGENDA

1. Election of a Chairman for the meeting: In accordance with Standing Order 3p, the Chairman of the Council, if present, shall chair the meeting. If the Chairman is absent, the Vice-Chairman of the Council, if present, shall chair. If both the Chairman and the Vice-Chairman are absent, a councillor as chosen by the councillors present at the meeting shall chair.

Note: The Chairman of a meeting may give an original vote on any matter put to the vote and, in the case of an equality of votes, may exercise a casting vote.

2. Election of a member of the Council to record decisions made during the meeting and produce the minutes.

3. Apologies for Absence: Katherine Anness (Clerk); Cllr. Fife Cook

4. Declarations of interest.

5. To consider delegating to the Proper Officer of the Council the power to make decisions regarding payment of invoices and comments on planning applications in email or telephone consultation with (delete as appropriate):

- i) the Chairman and Vice Chairman of the Council.
- ii) the Chairman, Vice Chairman and one other member of the Council.
- iii) any three members of the Council.
- iv) the full Council.

and any other decisions critical to the running of the Council until the next meeting of the Council.

6. To consider delegating to the Proper Officer of the Council the power to make decisions regarding expenditure on behalf of the Council, which is necessary to carry out any repair, replacement or other work which is of such extreme urgency that it must be done at once, whether or not there is any budgetary provision for the expenditure, subject to a limit of £500. The Proper Officer shall only be permitted to do this in email or telephone consultation with (delete as appropriate):

- i) the Chairman and Vice Chairman of the Council.
- ii) the Chairman, Vice Chairman and one other member of the Council.
- iii) any three members of the Council.
- iv) the full Council.

until the next meeting of the Council.

7. To consider delegating to the HR Committee (Cllr. Dunn; Cllr. Reid; Cllr. Wright) the power to make decisions regarding payment of the Clerk's salary until the next meeting of the Council.

8. Annual Parish Meeting: to consider cancellation of the Annual Parish Meeting scheduled for 16th April in light of the recent coronavirus outbreak.

9. Planning: Dartmoor National Park have asked for comments from the Parish Council:

0115/20: Proposed: Erection of a storage shed at Recreation Ground, Bridleway 18, Mary Tavy

PART TWO

10. The Council is recommended to pass the following resolution: -

'To resolve that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following item as it involves the likely disclosure of sensitive and confidential information.'

11. Grass Cutting and Maintenance Services: to review one of the tenders received in light of amendment of an inaccuracy and appoint a contractor from the two contractors in contention as resolved upon at the last Council meeting.