

MARY TAVY PARISH COUNCIL – Extraordinary Meeting - Monday 23rd March 2020

To ensure the safety of all attendees of the meeting and to adhere to the latest government recommendation with regards to self-isolation and social distancing in relation to the COVID-19 outbreak the meeting was held outside the Reading Room and all participants maintained a distance of 2m from each other.

Present: Cllr. Butland; Cllr. Dunn; Cllr. Reid; Cllr. Wright.

Meeting commenced at 7.00pm. There were no members of the public in attendance so proceeded to the business of the meeting.

1. Election of a Chairman for the meeting: In accordance with Standing Order 3p, the Chairman of the Council, if present, shall chair the meeting. If the Chairman is absent, the Vice-Chairman of the Council, if present, shall chair. If both the Chairman and the Vice-Chairman are absent, a councillor as chosen by the councillors present at the meeting shall chair.

Note: The Chairman of a meeting may give an original vote on any matter put to the vote and, in the case of an equality of votes, may exercise a casting vote.

In the absence of both the Chairman and Vice Chairman, it was **resolved** to elect Cllr. Reid as Chairman.

Proposer: Cllr. Butland **Seconder:** Cllr. Wright All in Favour

Cllr. Reid accepted role for this meeting only.

2. Election of a member of the Council to record decisions made during the meeting and produce the minutes.

It was **resolved** to elect Cllr. Dunn

Proposer: Cllr. Butland **Seconder:** Cllr. Wright All in Favour

3. Apologies for Absence: Katherine Anness (Clerk); Cllr. Fife Cook, Cllr. Hill; Cllr. Page, Cllr. Prosser; Cllr. Williams.

4. Declarations of interest. Item 9 – Cllr. Butland and Cllr. Dunn.

5. To consider delegating to the Proper Officer of the Council the power to make decisions regarding payment of invoices and comments on planning applications in email or telephone consultation with (delete as appropriate):

- i) the Chairman and Vice Chairman of the Council.
- ii) the Chairman, Vice Chairman and one other member of the Council.
- iii) any three members of the Council.
- iv) the full Council.

and any other decisions critical to the running of the Council until the next meeting of the Council.

It was **resolved** that option iv) Full Council would be appropriate with the requirement that all councillors should respond to any such consultation emails within 24 hours.

Proposer: Cllr. Dunn Seconder: Cllr. Reid All in favour

6. To consider delegating to the Proper Officer of the Council the power to make decisions regarding expenditure on behalf of the Council, which is necessary to carry out any repair, replacement or other work which is of such extreme urgency that it must be done at once, whether or not there is any budgetary provision for the expenditure, subject to a limit of £500. The Proper Officer shall only be permitted to do this in email or telephone consultation with (delete as appropriate):

- i) the Chairman and Vice Chairman of the Council.
- ii) the Chairman, Vice Chairman and one other member of the Council.
- iii) any three members of the Council.
- iv) the full Council.

until the next meeting of the Council.

It was **resolved** that option iv) Full Council would be appropriate with the requirement that all councillors should respond to any such consultation emails within 24 hours.

Proposer: Cllr. Reid Seconder: Cllr. Wright All in favour

7. To consider delegating to the HR Committee (Cllr. Dunn; Cllr. Reid; Cllr. Wright) the power to make decisions regarding payment of the Clerk's salary until the next meeting of the Council.

It was **resolved** to accept this.

Proposer: Cllr. Butland Seconder: Cllr. Reid All in favour

8. Annual Parish Meeting: to consider cancellation of the Annual Parish Meeting scheduled for 16th April in light of the recent coronavirus outbreak.

It was **resolved** to cancel the Annual Parish Meeting.

Proposer: Cllr. Wright Seconder: Cllr. Butland All in favour

9. Planning: Dartmoor National Park have asked for comments from the Parish Council:

0115/20: Proposed: Erection of a storage shed at Recreation Ground, Bridleway 18, Mary Tavy

It was **resolved** to delegate this to the Proper Officer under provisions of item 5 to consult with all councillors. All in favour.

Meeting progressed into part two.

Signed.....

Date.....