

Minutes of the Meeting of the HR Committee held on Monday 29th January 2024 at 12 noon in the Reading Room, Mary Tavy

Present: Cllr. Dunn; Cllr. Herbert; Cllr. Honey; Cllr. Reid

1) To elect the Chair of the HR Committee:

Cllr. Reid nominated Cllr. Herbert. Seconded by Cllr. Dunn.

No further nominations received.

A vote took place by a show of hands. Three votes in favour (Cllr. Herbert abstained from voting).

Cllr. Herbert was duly elected to the position of Chair of the HR Committee.

2) Declarations of Interest: there were no declarations of interest.

3) To elect a member present at the meeting to write the minutes for the meeting:

Cllr. Honey was elected to write the minutes for the meeting.

Proposed by Cllr. Dunn, seconded by Cllr. Herbert. All in favour by a show of hands.

PART TWO

4) The Council is recommended to pass the following resolution: -

‘To **resolve** that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 the public and press be excluded from the meeting for the remaining items of business as they involve the likely disclosure of confidential information.’

Reason: information about shortlisted candidates and staff members is confidential.

Resolved to exclude members of the public from the meeting for the remaining items of business.

Proposed by Cllr. Reid, seconded by Cllr. Honey. All in favour by a show of hands.

5) To decide who to employ as the new Clerk, Responsible Financial Officer and Burial Clerk for Mary Tavy Parish Council following the interviews of shortlisted candidates held on 25th and 26th January 2024

It was **resolved** to appoint Ms Amy Christie as the new Clerk, Responsible Financial Officer and Burial Clerk for Mary Tavy Parish Council, subject to the receipt of acceptable references.

Proposed by Cllr. Herbert, seconded by Cllr. Reid. All in favour by a show of hands.

6) To decide the starting salary for the newly appointed Clerk, Responsible Financial Officer and Burial Clerk

It was **resolved** that the starting salary will be SCP 18 on the National Joint Council (NJC) for Local Government Services Salary Scale.

Proposed by Cllr. Reid, seconded by Cllr. Herbert. All in favour by a show of hands.

Signed.....

Date.....